

XBRL Excel Utility	
1.	<u>Overview</u>
2.	Before you begin
3.	Index
4.	Import XBRL file
5.	Steps for Filing Corporate Governance Report
6.	Fill up the data in excel utility

1. Overview

The excel utility can be used for creating the XBRL/XML file for efiling of Corporate Governance Report

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and upload of generated XBRL/XML file to BSE Listing Center Website (www.listing.bseindia.com).

2. Before you begin

- 1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
- 2. The system should have a file compression software to unzip excel utility file.
- 3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
- 4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
- 5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro Manual attached with zip file.

3. Index		
1	Details of general information about company	General Info
2	Composition of BOD	Annexure I - Composition of BOD
3	Composition of Committee	Annexure I - Composition of Committee
4	Meeting of BOD	Annexure I - Meeting of BOD
5	Meeting of Committees	Annexure I - Meeting of Committees
6	Related Party Transaction	Annexure I - Related Party Transaction
7	Affirmation	Annexure I - Affirmation
8	Website	Annexure II - Website
9	Annual Affirmation	Annexure II - Annual Affirmation
10	Annual Affirmation Continue	Annexure II -Annual Affirmation Continue
11	Annexure III	Annexure III

12 Signatory Details Signatory Details

4. Import XBRL file

1. Now you can import and view previously generated XBRL files by clicking Import XBRL button on Genenral information sheet.

5. Steps for Filing Corporate Governance Report

- **I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)
- Use paste special command to paste data from other sheet.
- **II. Validating Sheets:** Click on the **"Validate"** button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.
- **III. Validate All Sheets:** Click on the **"Home"** button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

- **IV. Generate XML:** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.
- Save the XBRL/XML file in your desired folder in local system.
- V. Generate Report: Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.
 - Save the HTML Report file in your desired folder in local system.
 - To view HTML Report open "Chrome Web Browser".
 - To print report in PDF Format, Click on print button and save as PDF.
- VI. Upload XML file to BSE Listing Center: For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

6. Fill up the data in excel utility

- 1. Cells with red fonts indicate mandatory fields.
- 2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.
- 3. You are not allowed to enter data in the Grey Cells.
- 4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.
- 5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML.
- 6. Select data from "Dropdown list" wherever applicable.
- 7. Adding Notes: Click on "Add Notes" button to add notes

Home Validate Import XML

General information about company			
Scrip code	533275		
NSE Symbol	GAL		
MSEI Symbol			
ISIN	INE482J01021		
Name of the entity	GYSCOAL ALLOYS LIMITED		
Date of start of financial year	01-04-2020		
Date of end of financial year	31-03-2021		
Reporting Quarter	Yearly		
Date of Report	31-03-2021		
Risk management committee	Not Applicable		
Market Capitalisation as per immediate previous Financial Year	Any other		

Prev

Enter the quarter ended date only

Home Validate

			Disclosure of no	tes on composition
				Wether the listed
				Whether Ch
Sr Title (Mr / Ms) Name of the Director PAN DIN			DIN	
	Add	Delete	•	
1	Mr	VIRAL MUKUNDBHAI SHAH	AMDPS7753D	00014182
2	Mr	ZANKARSINH KISHORSINH SOLANKI	ALZPS7592K	00014226
3	Mr	SAMIRBHAI SHARADBHAI JANI	ABUPJ1532D	00504062
4	Mr	SUNIT JAGDISHCHANDRA SHAH	AEAPS0259P	08074335
5	Ms	YASHREE KAUSHALKUMAR DIXIT	BLDPD1983Q	07775794
6	Mrs	DIPALI MANISH SHAH	ALXPS5398D	08845576

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of board of directors explanatory	Add Notes	
l entity has a Regular Chairperson	Yes	
airperson is related to MD or CEO	No	
Category 1 of directors	Category 2 of directors	Category 3 of directors

Executive Director	Not Applicable	MD
	Chairperson related to	
Executive Director	Promoter	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Independent		
Director	Not Applicable	
Non-Executive - Non Independent		
Director	Not Applicable	

Annexure I Annexure I to be submitted by listed entity on qua I. Composition of Board of Directors Whether special resolution Date of passing special passed? **Date of Birth** [Refer Reg. 17(1A) of Listing resolution Regulations] NA 02-05-1976 30-08-1977 NA 21-06-1958 NA 06-12-1978 NA NA 19-07-1994

NA

20-03-1977

rterly basis				
Initial Date of appointment	Date of Re- appointment	Date of cessation	Tenure of director (in months)	
29-09-1999	03-12-2017		39	
01-02-2002	01-04-2016		59	
30-05-2019	30-09-2019		22	
30-06-2020	29-09-2020		9	
30-06-2020	29-09-2020		9	
24-08-2020	29-09-2020		7	

No of Directorship in listed entities including this listed entity (Refer Regulation 17A of Listing Regulations)	No of Independent Directorship in listed entities including this listed entity (Refer Regulation 17A(1) of Listing Regulations	Number of memberships in Audit/ Stakeholder Committee(s) including this listed entity (Refer Regulation 26(1) of Listing Regulations)	No of post of Chairperson in Audit/ Stakeholder Committee held in listed entities including this listed entity (Refer Regulation 26(1) of Listing Regulations)
1	0	2	0
1	0	0	0
1	1	1	1
1	1	0	0
1	1	1	1
1	0	0	0

Notes for not providing PAN	Notes for not providing DIN



Note: Please enter DIN. After entering DIN, Name of Committee membe

Audit Committee Details

Sr	DIN Number	Name of Committee members
1	00504062	SAMIRBHAI SHARADBHAI JANI
2	00014182	VIRAL MUKUNDBHAI SHAH
3	07775794	YASHREE KAUSHALKUMAR DIXIT
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Nomination and remuneration committee

Sr	DIN Number	Name of Committee members
1	00504062	SAMIRBHAI SHARADBHAI JANI
2	07775794	YASHREE KAUSHALKUMAR DIXIT

3	08074335	SUNIT JAGDISHCHANDRA SHAH
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee membe

Stakeholders Relationship Committee

Sr	DIN Number	Name of Committee members
1	07775794	YASHREE KAUSHALKUMAR DIXIT
2	00504062	SAMIRBHAI SHARADBHAI JANI
3	00014182	VIRAL MUKUNDBHAI SHAH
4		
5		
6		
7		
8		
9		
10		

Risk Management Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Note: Please enter DIN. After entering DIN, Name of Committee member

Corporate Social Responsibility Committee

Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Other Committee		
Sr	DIN Number	Name of Committee members
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Prev

Annexure 1

II. Composition of Committees

Disclosure of notes on composition of committees explanatory

ers and Category 1 of Directors shall be prefilled automatically

Whether the Audit Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Executive Director	Member
Non-Executive - Independent Director	Member

ers and Category 1 of Directors shall be prefilled automatically

Whether the Nomination and remuneration committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member

Member

ers and Category 1 of Directors shall be prefilled automatically

Whether the Stakeholders Relationship Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors
Non-Executive - Independent Director	Chairperson
Non-Executive - Independent Director	Member
Executive Director	Member

Whether the Risk Management Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

ers and Category 1 of Directors shall be prefilled automatical
--

Whether the Corporate Social Responsibility Committee has a Regular Chairperson

Category 1 of directors	Category 2 of directors

Name of other committee	Category 1 of directors

For this quarter kindly note the following points:

1. Date of Appointment and Date of Cessation (if applicable) must be mandatc

2. Date of Appointment can be any day upto September 30, 2020.

3. Date of Cessation must be for the current quarter only, i.e. July 1,2020 to S

Yes		
Date of Appointment	Date of Cessation	Remarks
30-09-2019		
03-12-2017		
30-06-2020		

Yes		
Data of Annaintment	Data of Caracitics	
Date of Appointment	Date of Cessation	Remarks
30-05-2019	Date of Cessation	Remarks

30-06-2020	

Yes		
Date of Appointment	Date of Cessation	Remarks
30-06-2020		
30-05-2019		
31-12-2017		

Date of Appointment	Date of Cessation	Remarks

Date of Cessation	Remarks
	Date of Cessation

Category 2 of directors	Remarks

orily filled for every Committee.

eptember 30,2020.



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		A	nnexure 1		
III.	I. Meeting of Board of Directors				
	Disclosure of notes on meeting of board of directors explanatory				
Sr	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)	Notes for not providing Date		
	Add Delete				
1	12-11-2020				
2	13-02-2021	92			

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^{*} to be filled in only for the current quarter meetings

es		
Whether requirement of Quorum met (Yes/No)	Number of Directors present*	No. of Independent Directors attending the meeting*
Yes	6	3
Yes	6	3



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	Home Validate		
			IV.
Sr	Name of Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Maximum gap between any two consecutive (in number of days)
	Add Delete		
1	Audit Committee	12-11-2020	
2	Audit Committee	13-02-2021	92
3	Other Committee	13-02-2021	
	Prev		

^{*} to be filled in only for the current quarter meetings

Annexure 1

Meeting of Committees			
Disclosure o	of notes on meeting	of committees explanatory	Ado
Name of other committee	Reson for not providing date	Whether requirement of Quorum met (Yes/No)	Number of Directors present*
		Yes	3
		Yes	3
Independent Directors Meeting		Yes	3

d Notes

No. of Independent Directors attending the meeting*

2 2 3



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1

2

3

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Annexure 1

Related Party Transactions

Subject

Whether prior approval of audit committee obtained

Whether shareholder approval obtained for material RPT

Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee

Disclosure of notes on related

Disclosure of notes of material transaction

Compliance status	If status is "No" details of non-compliance may be
(Yes/No/NA)	given here.
Yes	
NA	
Yes	
party transactions	Add Notes
with related party	Add Notes



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Annexure II to be submitted by listed entity at

. Disclosure on

Sr	Item
1	Details of business
2	Terms and conditions of appointment of independent directors
3	Composition of various committees of board of directors
4	Code of conduct of board of directors and senior management personnel
5	Details of establishment of vigil mechanism/ Whistle Blower policy
6	Criteria of making payments to non-executive directors
7	Policy on dealing with related party transactions
8	Policy for determining 'material' subsidiaries
9	Details of familiarization programmes imparted to independent directors
10	Contact information of the designated officials of the listed entity who are responsible for assisting and handling investor grievances
11	email address for grievance redressal and other relevant details
12	Financial results
13	Shareholding pattern
14	Details of agreements entered into with the media companies and/or their associates
15	Schedule of analyst or institutional investor meet and presentations made by the listed entity to analysts or institutional investors simultaneously with submission to stock exchange
16	New name and the old name of the listed entity
17	Advertisements as per regulation 47 (1)
18	Credit rating or revision in credit rating obtained
19	Separate audited financial statements of each subsidiary of the listed entity in respect of a relevant financial year
20	Whether company has provided information under separate section on its website as per Regulation 46(2)
21	Materiality Policy as per Regulation 30
22	Dividend Distribution policy as per Regulation 43A (as applicable)
23	It is certified that these contents on the website of the listed entity are correct

4 Disclosure of notes on website in terms of Listing Regulations explantory [Text Block]

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Annexure II

the end of the financial year (for the whole of fin

website in terms of Listing Regulations

Compliance status (Yes/No/NA)	If status is "No" details of non-compliance may be given here.
Yes	
NA	
NA	
NA	
Yes	
NA	
NA	
Yes	
Yes	
NA	
Yes	

Add Notes

ancial year) Web address https://www.gyscoal.com/ https://www.gyscoal.com/

https://www.gyscoal.com/

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Sr

Pre

Sr

Annexure 1

Affirmations

Subject

The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015

a. Audit Committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

b. Nomination & remuneration committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

c. Stakeholders relationship committee

The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015.

d. Risk management committee (applicable to the top 500 listed entities)

The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.

This report and/or the report submitted in the previous quarter has been placed before Board of Directors.

Any comments/observations/advice of Board of Directors may be mentioned here:



Annexure 1	
Subject	
Name of signatory	
Designation	

Compliance status (Yes/No) Yes Yes Yes Yes NA Yes Yes Yes Add Notes

Next

Compliance status

VIRAL SHAH

Managing Director



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II.	II. Annual Affirmations	
Sr	Particulars	
1	Independent director(s) have been appointed in terms of specified criteria of 'independence' and/or 'eligibility'	
2	Board composition	
3	Meeting of Board of directors	
4	Quorum of Board meeting	
5	Review of Compliance Reports	
6	Plans for orderly succession for appointments	
7	Code of Conduct	
8	Fees/compensation	
9	Minimum Information	
10	Compliance Certificate	
11	Risk Assessment & Management	
12	Performance Evaluation of Independent Directors	
13	Recommendation of Board	
14	Maximum number of Directorships	
15	Composition of Audit Committee	
16	Meeting of Audit Committee	
17	Composition of nomination & remuneration committee	
18	Quorum of Nomination and Remuneration Committee meeting	
19	Meeting of Nomination and Remuneration Committee	
20	Composition of Stakeholder Relationship Committee	
21	Meeting of Stakeholders Relationship Committee	
22	Composition and role of risk management committee	
23	Meeting of Risk Management Committee	
24	Vigil Mechanism	
25	Policy for related party Transaction	
26	Prior or Omnibus approval of Audit Committee for all related party transactions	
27	Approval for material related party transactions	
28	Disclosure of related party transactions on consolidated basis	
29	Composition of Board of Directors of unlisted material Subsidiary	

30	Other Corporate Governance requirements with respect to subsidiary of listed entity
31	Annual Secretarial Compliance Report
32	Alternate Director to Independent Director
33	Maximum Tenure
34	Meeting of independent directors
35	Familiarization of independent directors
36	Declaration from Independent Director
37	D & O Insurance for Independent Directors
38	Memberships in Committees
39	Affirmation with compliance to code of conduct from members of Board of Directors and Senior management personnel
40	Disclosure of Shareholding by Non-Executive Directors
41	Policy with respect to Obligations of directors and senior management

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1	Name of signatory
2	Designation

Any other information to be provided

Annexure II

	l
Regulation Number	Compliance status (Yes/No/NA)
16(1)(b) & 25(6)	Yes
17(1), 17(1A) & 17(1B)	Yes
17(2)	Yes
17(2A)	Yes
17(3)	Yes
17(4)	Yes
17(5)	Yes
17(6)	Yes
17(7)	Yes
17(8)	Yes
17(9)	Yes
17(10)	Yes
17(11)	Yes
17A	Yes
18(1)	Yes
18(2)	Yes
19(1) & (2)	Yes
19(2A)	Yes
19(3A)	Yes
20(1), 20(2) & 20(2A)	Yes
20(3A)	Yes
21(1),(2),(3),(4)	NA
21(3A)	NA
22	Yes
23(1),(1A),(5),(6),(7) & (8)	Yes
23(2), (3)	Yes
23(4)	NA
23(9)	Yes
24(1)	NA

24(2),(3),(4),(5) & (6)	NA
24(A)	Yes
25(1)	Yes
25(2)	Yes
25(3) & (4)	Yes
25(7)	Yes
25(8) & (9)	Yes
25(10)	NA
26(1)	Yes
26(3)	Yes
26(4)	Yes
26(2) & 26(5)	Yes

Annexure II

If status is "No" details of non-compliance may be given here.



VIRAL SHAH

Managing Director



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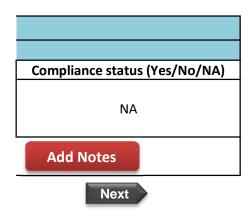
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	Annexure II		
Ш	III. Affirmations		
Sr	Particulars		
	The Listed Entity has approved Material Subsidiary Policy and the		
1	Corporate Governance requirements with respect to subsidiary of		
	Listed Entity have been complied		
Any other information to be provided			

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	Annexure II
1	Name of signatory
2	Designation



VIRAL SHAH

Managing Director



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Signatory Details		
Name of signatory	VIRAL SHAH	
Designation of person	Managing Director	
Place	Ahmedabad	
Date	13-04-2021	

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